

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL SELECTION)

LIBERIA

INTEGRATED PUBLIC FINANCIAL MANAGEMENT REFORMS PROJECT (IPFMRP) II

Loan No./Credit No./ Grant No.: **P163243**

Assignment Title: Business Process Reengineering Consultant

Reference No. : IPFMRP/IC/CS/3.4PPA

The Government of Liberia has received financing from the World Bank, Swedish International Development Cooperation Agency (SIDA), the United States Agency for International Development (USAID), and the African Development Bank (AfDB) toward the cost of the Integrated Public Financial Management Reforms Project (IPFMRP) II, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include

- Documenting existing Domestic Tax Processes
- Assessing and documenting gaps in the existing domestic tax processes. The assessment will itemize areas and make recommendations for improvement
- Re-engineering Domestic Tax Business Processes to ensure efficiency, effectiveness and economic compliance and service delivery to taxpayers
- Preparing technical, Functional and User Requirements including interfaces for a new ITAS to be procured.

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The Ministry of Finance and Development Planning (MFDP) now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- a. Must have acquired a Bachelor’s degree in one or the area of studies: Accounting, Finance, Economics, Management or any related field
- b. Strong knowledge in the use of MS Applications, especially Excel, Word and PowerPoint Presentation.
- c. In addition, the candidate should have had hands on experience for at least three (3) years in financial reporting and analysis in the public or private sector.

The assignment is for six (6) months.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Approved Selection Methods for Individual Consultants set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from *0900 to 1700 hours*

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 1700 hour on 21st March 2018.

Reforms Coordination Unit
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