

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRM SELECTION)

LIBERIA INSTITUTE OF STATISTICS AND GEO-INFORMATION SERVICES (LISGIS)

Loan No./Credit No./ Grant No.:**TF0A0983**

Assignment Title: Annual Audit - Statistical Capacity Building (SCB) III
Reference No. : HIES/C/CQS/06/2018

The Government of Liberia has received financing from the World Bank toward the cost of the Statistical Capacity Building (SCB) III, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include

Verifying as to whether the:

- (a) World Bank financing has been used in accordance with the conditions of the relevant financing agreement, with due attention to economy and efficiency, and only for the purposes for which the financing was provided – please see **STATISTICAL CAPACITY BUILDING III (SCB III)**
- (b) Goods, works and services financed have been procured in accordance with the relevant financing agreements including specific provisions of the World Bank Procurement Policies and Procedures;
- (c) All necessary supporting documents, records, and accounts have been maintained in respect of all project activities, including expenditures reported using Statements of Expenditure (SOE) or Interim Unaudited Financial Statements (IFS) methods of reporting. The auditor is expected to verify that respective reports issued during the period were in agreement with the underlying books of account;
- (d) Designated Accounts (if used) have been maintained in accordance with the provisions of the relevant financing agreements and funds disbursed out of the Accounts were used only for the purpose intended in the financing agreement;
- (e) National laws and regulations have been complied with, and that the financial and accounting procedures approved for the project (e.g. operational manual, financial procedures manual, etc.) were followed and used;
- (f) Financial performance of the project is satisfactory.
- (g) Assets procured from project funds exist and there is verifiable ownership by the implementing agency or beneficiaries in line with the financing agreement.
- (h) Ineligible expenditures included in withdrawal applications are identified and reimbursed to the Designated Accounts. These should be separately noted in the audit report.

LISGIS now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The evaluation criteria are:

The audit firm should be registered and have a license from a national or regional professional Accountancy Body. The firm should have relevant experience in accounting and auditing development projects, especially donor-funded operations.

The key audit team will comprise, at least:

- (a) **Audit Manager:** Professional Accountant (CA, ACCA, CPA, etc) with a minimum of 10 years post qualification experience of which 5 years should have been in the audit of World Bank Funded Project/Multilateral funded projects.
- (b) **Audit Supervisor:** Professional Accountant (CA, ACCA, CPA, etc.) with a minimum of 5 years post qualification experience of which 3 years should have been in the audit of World Bank Funded Project/Multilateral funded projects.
- (c) **Audit Senior:** Part-qualified Accountant (Part 2 of the professional exams) with a minimum of 3 years post qualification experience working in an audit firm, of which 2 years should have been in the audit of World Bank Funded Project/Multilateral funded projects.

The assignment is for three (3) weeks.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

The Consultant will be selected in accordance with the "Least Cost Based Selection" LCS method set out in the Procurement Regulations for IPF Borrowers, July 2016.

Further information can be obtained at the address below during office hours from 0900 to 1700 hours

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 1700 hour on 18th April 2018.

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