



August 23, 2018
PSA/LRA-009/FY-18/19

REQUEST FOR EXPRESSIONS OF INTEREST

PROVISION OF LEGAL Collection SERVICES

1. Background

The Liberia Revenue Authority (LRA) was established by an Act of Legislature in September 2013 for the purposes of assessing and collecting national revenues as specified in the Revenue Code of Liberia and other related laws; administering, accounting, auditing, enforcing revenue collection laws and regulations; and educating taxpayers to facilitate tax and Customs compliance. It became operational on July 1, 2014. The Authority replaced the Department of Revenue. The LRA mission is to professionally, fairly, transparently and effectively collect lawful revenue; facilitate legitimate trade and social protection for the people of Liberia.

In order for the LRA to enhance the outcomes relative to its core mission objective of collecting national revenue, there is a need to strengthen its legal collection services. Therefore, the LRA is seeking reputable and experienced firm(s) to bid for the provision of legal collection services and related matters with focus on Domestic Taxes.

2. Objective

The objective of the service is to provide legal advice, legal collection, enforcement support and representation of the LRA in legal collection and related tax matters in a timely, efficient, and effective manner.

3. Qualification and Experience

The Service Provider should be a firm with demonstrated experience in litigation at the various Courts in Liberia. Must be in the position to represent the LRA directly at all levels of the Court system including the Supreme Court. Law Firms must have current Business Registration and current Tax Clearance. They must also be registered with the PPCC.

4. Administrative Arrangements

The consulting firm will report directly to the Commissioner General and is expected to officially interact with the LRA Legal Department and the Commissioner Domestic Tax Department.

5. Invitation

Expressions of interest are now invited from eligible Law Firms to indicate their interest in providing the above-mentioned stated services. Interested firms must provide information indicating their qualification to provide the services. This must include a brief corporate profile, description of legal collection experience and availability of appropriate skills etc.

Firms will be selected in accordance with the procedures and provisions stipulated in the Public Procurement and Concessions Act (PPCA) revised Sept 2010.

Expressions of Interest must be clearly marked "Expression of Interest for the Provision of Legal Collection Services to the Liberia Revenue Authority on Domestic Tax Matters" and delivered electronically to the e-mail address below.

Proposal must be submitted on or before Friday, September 14, 2018, 12:00 p.m.

Provision of Legal Collection Services to the LRA on Domestic Tax Matters

Liberia Revenue Authority

LRA Headquarters

ELWA Junction

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