

GOL MINISTRIES AND AGENCIES FEES

LIBERIA BUSINESS REGISTRY SERVICES FEE CATEGORY

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Domestic Incorporation Filing Fee	20.00
2.	Business Authorization Filing Fee	20.00
3.	Name Reservation 120 Days Fee	20.00
4.	Re-Registration Fee	20.00
5.	Sole Proprietorship	700.00
6.	Partnership	800.00
7.	Corporation	900.00
8.	Non-For-Profit	400.00

MINISTRY OF HEALTH & SOCIAL WELFARE SERVICES FEE CATEGORY

NO.	DESCRIPTION	AMOUNT (L\$)
1.	Health Certificate	500.00
2.	Birth Certificate	500.00
3.	Death Certificate	500.00
4.	Yellow Book	200.00

CENTER FOR NATIONAL DOCUMENT & RECORDS AGENCY SERVICES FEE CATEGORY

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Marriage Certificate & Form	75.00
2	Marriage Certificate Copy/ None	50.00
3	Cancelation of Agreement	30.00
4	Bachelor Certificate/ From	100.00
5	Letter of Administration	30.00
6	Addendum of sub Lease	30.00
7	Article of Incorporation	30.00
8	Mortgage Agreement	30.00
9	Change of Name	30.00

10	Decree of Adoption	30.00
11	Decree of Custody	30.00
12	Decree of Guardianship	30.00
13	Decree of Declaring	30.00
14	Decree of Partnership	30.00
15	Decree of Sale	30.00
16	Deed Certify Copy /None	50.00
17	By Laws and Constitution	30.00
18	Decree of Legitimization	30.00
19	Indenture	30.00
20	Deed Registration/Deed	15.00
21	Leasehold Mortgage	30.00
22	Lease Agreement	30.00
23	Loan Agreement	30.00
24	Notice of Authority	30.00
25	Contract of Seal	30.00
26	Memorandum Of Understanding	30.00
27	Oath of Allegiance	30.00
28	Overdraft Agreement	30.00
29	Partnership	30.00
30	Real Estates and Vehicles	30.00
31	Registration of Divorce letter	100.00
32	Resolution Agreement	30.00
33	Share Charge	30.00
34	Social Agreement	30.00
35	Training Agreement	30.00

**MINISTRY OF FOREIGN AFFAIRS
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Articles of Incorporation	20.00
2.	Amendment of Articles of Incorporation	20.00
3.	Dissolution	20.00
4.	ECOWAS Passport Fee (Local)	50.00
5.	ECOWAS Passport (Diaspora)	200.00

**BUREAU OF IMMIGRATION AND NATURALIZATION
SERVICES FEE CATEGORY
CHANGE OF STATUS**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens	750.00
2.	Non-ECOWAS Citizens (Other Africans)	600.00
3.	ECOWAS Citizens	150.00
4.	Non-African Spouse	600.00
5.	Non-ECOWAS Spouse	500.00
6.	Non-African minor child	400.00
7.	Non-ECOWAS minor child	300.00
8.	Gratis Resident Booklet	50.00

RESIDENT PERMIT RENEWAL

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens	350.00
2.	Non-ECOWAS Citizens (Other Africans)	300.00
3.	ECOWAS Citizens	100.00
4.	Non-African Spouse	250.00
5.	Non-ECOWAS Spouse	200.00
6.	Non-African minor child	200.00
7.	Non-ECOWAS minor child	200.00
8.	Gratis for all categories	50.00

REPLACEMENT OF LOST OR DEPLETED RESIDENT PERMIT BOOKLET

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens	100.00
2.	Non-ECOWAS Citizens (Other Africans)	75.00
3.	ECOWAS Citizens	50.00

RE-ENTRY PERMIT

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Multiple (One Year)	250.00
2.	Single (Six Months)	150.00
3.	Special (Alien without resident permit)	300.00
4.	Aliens Holding Gratis Status	50.00
5.	Renewal (One Year)	150.00
6.	Renewal (Six Months)	75.00

ADJUSTMENT OF STATUS (ONE EMPLOYMENT TO ANOTHER)

NO.	DESCRIPTION	AMOUNT (US\$)	INDEMNITY BOND (US\$)
1.	Unemployed to Employee	300.00	5,000.00
2.	One Employment to Another	300.00	5,000.00
3.	Employee to Self-Employed	350.00	3,000.00
4.	Self-Employed to Employee	400.00	5,000.00
5.	Spousal Dependent to Employee	250.00	4,000.00
6.	ECOWAS Citizens (All Categories)	100.00	Not Applicable

VISA ON ARRIVAL

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens & African Citizens	100.00
2.	Government Institutions, UN System, Religious Institutions, Educational Institutions & Humanitarian Organizations	Gratis

EXTENSION OF STAY

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens & African Citizens	25.00
2.	ECOWAS Citizens	Gratis

CHANGE OF STATUS

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-ECOWAS Citizens	500.00
2.	ECOWAS Citizens	150.00

RESIDENT PERMIT RENEWAL

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-ECOWAS Citizens	250.00
2.	ECOWAS Citizens	100.00

RE-ENTRY PERMIT

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-ECOWAS Citizens	150.00
2.	Gratis	50.00

ADJUSTMENT OF STATUS (ONE EMPLOYMENT TO ANOTHER)

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Self- Employed to Employee	150.00
2.	Employee to Self-Employed	175.00
3.	Spousal Dependent to Employee	175.00

VISA ON ARRIVAL

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Non-African Citizens, African Citizens & ECOWAS Citizens	75.00
2.	Gratis	50.00

**LIBERIA NATIONAL FIRE SERVICE
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Factory/ Industrial complex	75.00
2.	Hotel/ Bar & Restaurant	75.00
3.	Logging Company	75.00
4.	Gold & Diamond Office	50.00
5.	INGO/LNGO	50.00
6.	Banking Institutions	50.00
7.	Filling station (Large)	50.00
8.	Airlines	40.00
9.	Hospital	40.00
10.	Supermarket	35.00

11.	Company/Corporation	35.00
12.	Radio Station	35.00
13.	Sawmill	35.00
14.	University	35.00
15.	Garage / Sales of New Cars	30.00
16.	Government Ministry & Agency	30.00
17.	Warehouse	30.00
18.	Travel Agency	30.00
19.	Motel	25.00
20.	Inter – Net café/ communication	25.00
21.	Cinema	25.00
22.	Filling station (Small)	25.00
23.	Stores	25.00
24.	Stationery Store	25.00
25.	Jewellery Shop (Large)	25.00
26.	Pharmacy	25.00
27.	Photo Studio (Large)	25.00
28.	Computer School	25.00
29.	General Machine shop	25.00
30.	Printing Press (Large)	25.00
31.	Dry Cleaning/Laundry	25.00
32.	Bakery	25.00
33.	Boutique	25.00
34.	Business Office	25.00
35.	Auto Parts (Large)	25.00
36.	Foreign Exchange Bureau	25.00
37.	Bar & Restaurant	25.00
38.	Drug/Medicine Store	20.00
39.	Amusement Center/Slot Machine	20.00
40.	Garage/ Sales of Used Cars & Repairs /Servicing	20.00
41.	Video House/Sales	20.00
42.	College	20.00
43.	School	20.00
44.	Clinic	20.00
45.	Photo Studio (Small)	20.00
46.	Printing Press (Small)	20.00
47.	Video House	20.00
48.	Tailoring Shop	20.00

49.	Beauty Saloon	20.00
50.	Auto Parts (Small)	20.00
51.	Mini mart	20.00
52.	Religious institution	15.00
53.	Provision shop	15.00
54.	Motor Vehicle	15.00

**MINISTRY OF LABOR
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Regular Work Permit	1,000.00
2.	Gratis Work Permit	100.00-200.00
3.	ECOWAS Citizen Work Permit	100.00
4.	Non-ECOWAS Citizen Work Permit	200.00

**MINISTRY OF JUSTICE
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Agency Fees	400.00
2.	Industrial Security	500.00
3.	Private Contract Security Accreditation	400.00
4.	Concession	800.00

**LIBERIA PHARMACY BOARD
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (L\$)
1.	Liberian Pharmacist	4,800.00
2.	Non-Liberian Pharmacist	4,800.00
3.	Liberian Dispenser	2,800.00
4.	Non-Liberian Dispenser	2,800.00
5.	Liberian Retail Pharmacy	10,300.00
6.	Non-Liberian Retail Pharmacy	10,300.00
7.	Medicine Store	5,050.00

**MINISTRY OF EDUCATION
SCHOOL OPERATION PERMIT FEE
SCHOOL CHARGING TUITION & FEES IN LIBERIAN DOLLARS**

NO.	DESCRIPTION	AMOUNT (L\$)
1.	Early Childhood Education (Nursery -Kindergarten)	6,000.00
2.	Lower Basic Schools (Grade 1 st -6 th)	5,000.00
3.	Upper Basic Schools (Grade 7-9 th)	6,000.00
4.	Secondary Education School (Grades 10 th -12 th)	8,000.00
5.	Vocational & Technical Institutions	10,000.00

SCHOOL CHARGING TUITION & FEES IN UNITED STATES DOLLARS

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Early Childhood Education (Nursery-Kindergarten)	100.00
2.	Lower Basic Schools (Grade 1 st -6 th)	100.00
3.	Upper Basic Schools (Grade 7-9 th)	150.00
4.	Secondary Education School (Grades 10 th -12 th)	200.00
5.	Vocational & Technical Institutions	250.00

**FORESTRY DEVELOPMENT AUTHORITY
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (US\$)
1.	Bid Premium Arrears	13% FOB Unit Price per CUM offered during bidding
2.	Land Rental	FMC=2.50/ha; TSC=1.25/ha; CFMA=1.25/ha
3.	Stumpage Fees	Class A= 10% FOB; B=5% FOB; C=2.5% FOB
4.	Export Fees	Class A= 10% FOB; B=5% FOB; C=2.5% FOB
5.	Contract Administrative Fees	1000 / Annual
6.	Block Inspection Fees	50/Block (100 ha)
7.	Waybill Fees	15/copy or 150/booklet
8.	Export License Fees	100 per Export Permit Issue
9.	Community Cubic Meter Production Benefits	FMC 1.5/CBM; TSC=1.00/CBM
10.	Sawmill Permit	Large 2,500; Medium 1,500; Small 750
11.	COC Management Fee	1.4% of the FOB Value of Export fee

**MINISTRY OF INTERNAL AFFAIRS
SERVICE FEE CATEGORY**

No.	DESCRIPTION	AMOUNT (US\$)
1.	Marriage Certificate	50.00
2.	Divorce Certificate	75.00

**MINISTRY OF POST & TELECOMMUNICATION
SERVICE FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT US\$
EXPEDITED MAIL SERVICE (EMS): ZONE I WEST AFRICA		
1.	LETTER POST 0 – 500 GMS ADDED GMS	45.00 10.00
2.	PARCEL 1kg – 15kg ADDED kg	50.00 – 274.00 17.00
EXPEDITED MAIL SERVICE (EMS): ZONE II EUROPE, AMERICA & REST OF AFRICA		AMOUNT US\$
1.	LETTER POST 0 – 500 GMS ADDED GMS	55.00 10.00
2.	PARCEL 1kg – 15kg ADDED kg	65.00 – 345.00 20.00
EXPEDITED MAIL SERVICE (EMS): ZONE III ASIA, AUSTRALIA & ANTARCTICA		
1.	LETTER POST 0 – 500 GMS ADDED GMS	60.00 10.00
2.	PARCEL 1kg – 15kg ADDED kg	70.00 – 350 20.00

NO.	DESCRIPTION	AMOUNT US\$
REGULAR MAIL TARIFF: ZONE I WEST AFRICA		
1.	0.5 Oz /14.17g – 16.0 Oz /453.60g	0.72 – 15.56
REGULAR MAIL TARIFF: ZONE II REST OF AFRICA, NORTH AMERICA & EUROPE		AMOUNT US\$
1.	0.5 Oz /14.17g – 16.0 Oz /453.60g	0.86 – 20.22
REGULAR MAIL TARIFF: ZONE III ASIA, SOUTH AMERICA & AUSTRALIA		
1.	0.5 Oz /14.17g – 16.0 Oz /453.60g	1.00 – 24.60

NO.	DESCRIPTION	AMOUNT US\$
	REGULAR PARCEL TARIFF: ZONE I WEST AFRICA	
1.	1.0kg – 16.5kg	13.48 – 222.42
REGULAR PARCEL TARIFF: ZONE II REST OF AFRICA, NORTH AMERICA & EUROPE		AMOUNT US\$
1.	1.0kg – 16.5kg	15.19 – 250.63
REGULAR PARCEL TARIFF: ZONE III ASIA, SOUTH AMERICA & AUSTRALIA		AMOUNT US\$
1.	1.0kg – 16.5kg	16.91 – 279.01

**LIBERIA NATIONAL POLICE
SERVICES FEE CATEGORY**

NO.	DESCRIPTION	AMOUNT (L\$)
1.	Change of Name	200.00
2.	Travel Clearance	200.00
3.	Job Clearance	200.00

ALL INQUIRIES ABOUT THE LISTED FEES SHOULD BE ADDRESSED TO:

THE REVENUE AND TAX POLICY DIVISION, DEPARTMENT OF FISCAL AFFAIRS, MINISTRY OF FINANCE AND DEVELOPMENT PLANNING (MFDP)